



**CONNECT-2 Plenary Meeting
22nd to 24th October 2024, Beijing, China**

INFORMATION NOTE FOR PARTICIPANTS

Dear Participants:

Welcome to participate in the **CONNECT-2 Plenary Meeting** from 22nd to 24th October in Beijing, China!

Please use the following link for the registration. Please note that the registration for in-person attendance will be closed on 16th Aug and will be open for online participants until the opening of the meeting.

<https://forms.office.com/Pages/ResponsePage.aspx?id=DQSIkWdsW0yxEjajBLZtrQAAAAAAAAAANAAdCBTKVUM1U2MUI0UFNaMTZETjExWlhBR0dQTEdTNS4u>

This note is to brief you with information on the logistics of the plenary meeting, including the accommodation, transportation and etc. for in-person participation in China. More details will be provided in the following phases. Wish to see you in Beijing!

Sincerely Yours,

JIANG Lei, Local facilitator

CHEN Jinyang, Director of International Training Department

China Meteorological Administration Training Centre, WMO RTC Beijing

1. Accommodation

Hotel reservations will be made by the local organizer at **HU BEI HOTEL** once the participant's in-person attendance is confirmed. It is recommended that you arrive on 21st October and leave on 25th October.

Please note that the cost of the accommodation will be entirely borne by the participant.



- ❖ The 4-star hotel costs around 700-800 RMB per night at the period of the meeting (double bed room, breakfast included).
- ❖ Address of Hu Bei HOTEL: No.36 Zhongguancun Nandajie, Haidian District, Beijing.

CMATC local organizers will be present in the hotel lobby at 08:30 in the morning of the 22nd October, to guide you to the meeting venue.

2. Restaurants

CMA campus is surrounded by plenty of restaurants, **including:**

- CMA Guesthouse Restaurant, just inside the CMA campus.
- Restaurants in the building of Hu Bei Hotel, such as Jingchu Weidao, typical cuisine of Hu Bei Province.
- There are many other restaurants alongside the Zhongguancun Nandajie, the main north-south street outside the CMA campus. Please take all the opportunities to taste the delicious Chinese food and to find out typical local dishes such as Beijing roast duck, as well as other street food.

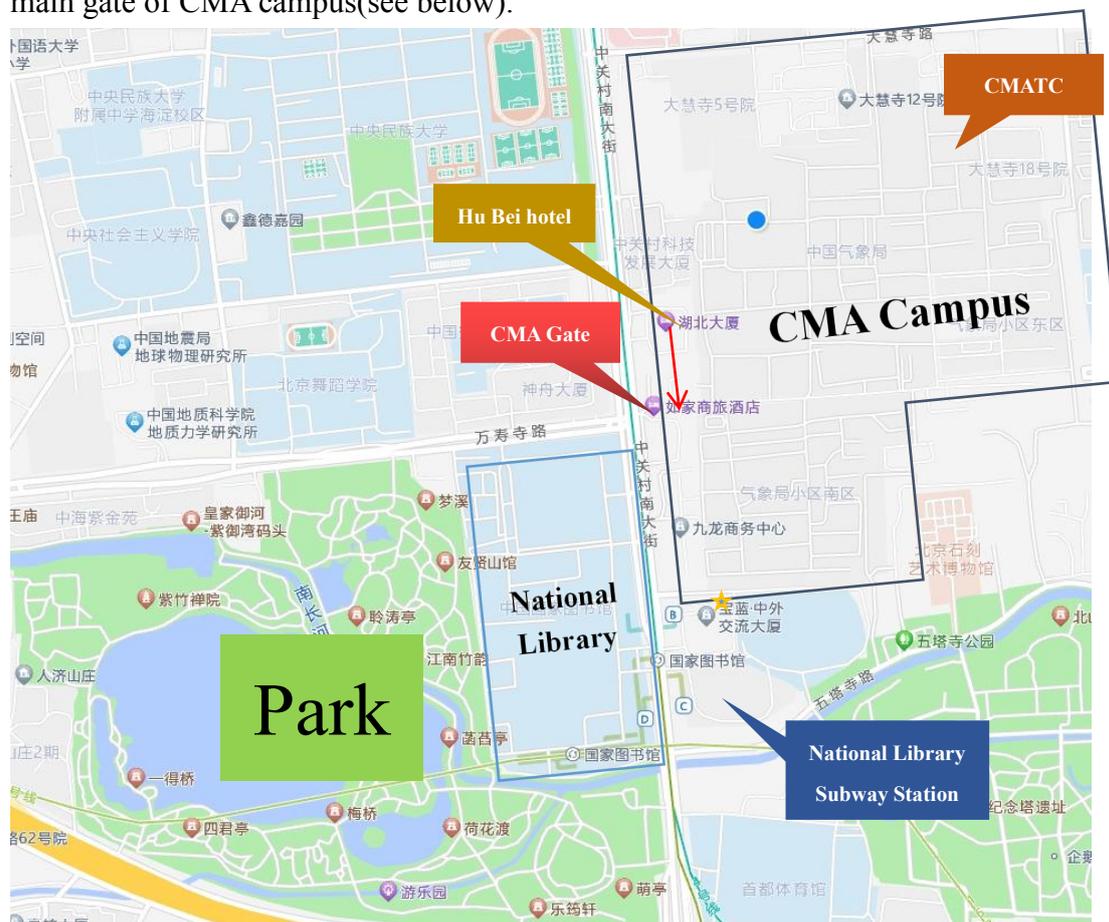
3. Currency Exchange

Local currency is the Chinese Yuan (RMB), with the approximate value of 1 Euro = 7.78 RMB, 1 USD = 7.25 RMB (rates on 12 June 2024). The exchange rate is subject to daily variations. **It is highly needed to exchange a certain amount of RMB cash before travel.** A China Construction Bank is available on the CMA campus at which major currencies can be exchanged. For other payment methods, please refer to the *Guide to Payment Services in China*

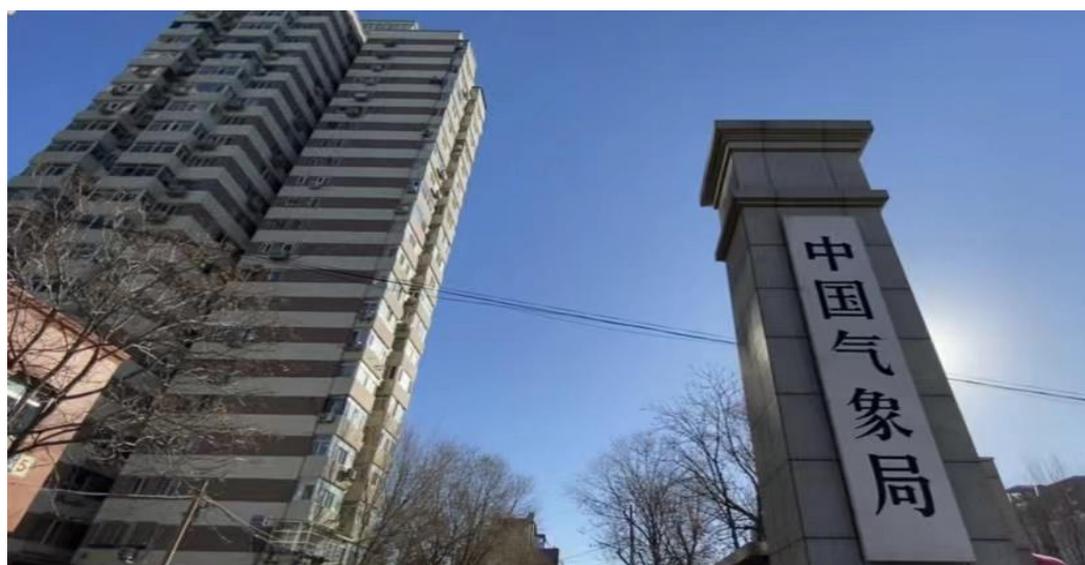
(https://mp.weixin.qq.com/s/PK5CairAue3ChSXhq_tpxg)

4. Venue

The plenary meeting will be conducted in CMATC inside the CMA campus, 46 Zhonggguancun Nandajie, Beijing. Hu Bei Hotel is just a few steps away from the main gate of CMA campus(see below).



General Map from Hu Bei hotel (near the National Library Subway Station – Exit B) to CMA Campus



Gate of CMA Campus

5. Airport Transfer

As the hosting institution, CMATC is willing to provide local transportation between airport and the Hubei hotel. There are two airports in Beijing: Beijing Capital International Airport and Beijing Daxing International Airport. At your arrival you will find our volunteers holding pick-up signs as shown below at the exit and follow them to the Hotel.



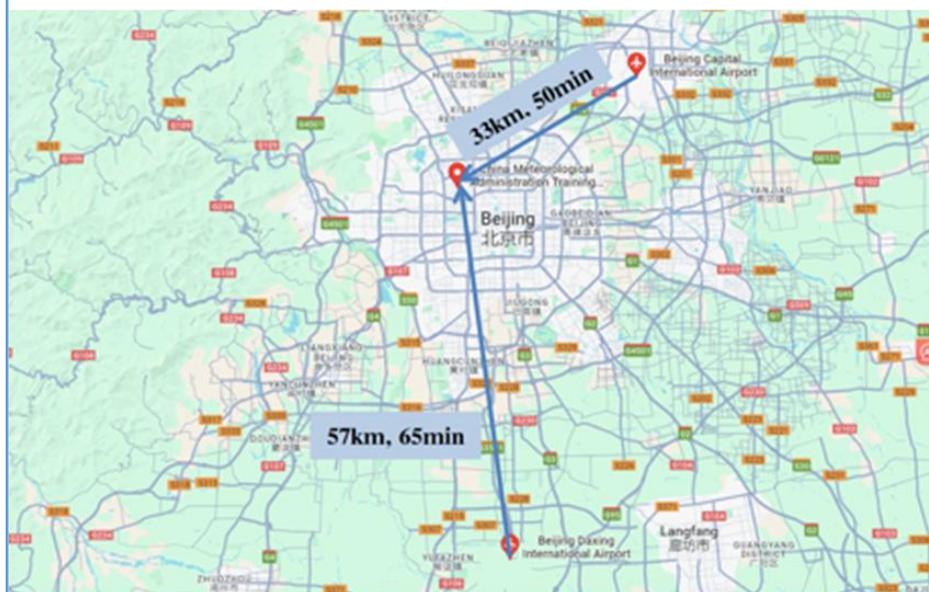
Note:

- 1) In order to make proper transportation arrangements, please keep us informed about your flight itinerary information both arrival and departure.
- 2) You may also find an authorized taxi in case you do not meet our volunteer at the airport. Show the following map and Chinese message to the taxi driver and he or she will take you to the Hu Bei Hotel.

尊敬的司机师傅，您好：

该客人是首次来华外宾，请您载其前往湖北大厦酒店，地址是海淀区中关村南大街36号，并在第一时间联系主办方负责人蒋磊（13810643139）。请您打开计费表并提供外宾机打发票。

感谢您为展示中国形象做出的贡献！



6. Provisional agenda

The meeting agenda will be elaborated by CONECT Management Group, and the following is a basic timetable for reference:

21 st October, Monday	Arrival-pick up by CMATC
22 nd October, Tuesday	Plenary Meeting
	Official welcome dinner by CMATC
23 rd October, Wednesday	Plenary Meeting
24 th October, Thursday	Plenary Meeting
25 th October, Friday	Departure-airport drop-off by CMATC

WIFI will be provided in the meeting room. The virtual meeting link for remote attendees will be provided in due time.

7. Facilities

1) Electricity: The standard voltage and plug wire in China is 220 volts. If it is different from your country's standard, please take the **outlet converter** by yourself.

2) Communication: Free WiFi is available in the hotel. You may consider enabling the roaming function on your SIM card before travel or obtaining a temporary SIM card in China.

Google, Gmail, and Yahoo are inaccessible. It is advised to prepare an alternate email address such as Hotmail or Outlook for your convenience.

3) Other services: Sports facilities are available to apply from CMATC.

8. Insurance: Participants should take responsibility for their security, health and property, etc. Insurance during your stay in China is required before your travel.

9. Health requirements/Medical Services

You are recommended to bring your own commonly used medications. It is also suggested that you bring personal medical insurance for the duration of the trip.

10. Dressing Index



The typical temperature in Beijing at the end of October is around 10-22 ° C. A street snap is provided for your reference. Please be aware the temperature might differ from statistics and you can check the update weather information on CMA's websites (<http://www.weather.com.cn/english>, or <http://www.cma.gov.cn/en>).

11. Time Zone and Emergency Numbers

The local time Greenwich Mean Time (GMT) + 8 hr (=MET)

Police: 110

Fire: 119

Medical: 120

12. Contact Persons

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