



Executive Council  
Capacity Development Panel  
EC-CDP

**World Meteorological Organization  
Executive Council  
Capacity Development Panel**

**Report of the 8<sup>th</sup> Meeting (EC-CDP-8)**

**5 and 6 February 2024  
(Online meeting)**

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## EXECUTIVE SUMMARY

The eighth meeting of the Executive Council Capacity Development Panel (EC-CDP-8) was held in a hybrid format on 5 and 6 February 2024. The meeting was opened and chaired by Mr Daouda Konate, the first Vice-President of WMO and Chair of EC-CDP. Welcome remarks were made by the Secretary General, Prof Celeste Saulo, followed by the Director of the Member Services and Development Department, Mr Filipe Lúcio.

This was the first meeting of the new Panel's membership 2024-2027. The Panel was briefed on the confirmations of members taking the appointments made by EC-77, and elected Dr Carla Gulizia to take the role of Vice-Chair of EC-CDP.

During the meeting, the Panel was updated on actions and recommendations of CDP-7, Cg-19, and EC-77. The Panel formed a Task Team to revise the Terms of reference (TORs), establishing a timeline for online coordination and approval of the document for submission to EC-78. The structure of the Panel in its first mandate was briefly discussed, with agreement that the next Panel meeting (EC-CDP-9) will examine the need for changes in the structure moving forward.

The Panel welcomed the presentations made on the topics of resource mobilization, proposal for collaboration with WMO RTCs and HMEI, mapping of regional contributions, training plans on hydrology, and the introduction to the draft Basic Instruction Plan for Climate Services, the Early Warning for All and the Greenhouse initiative, Global Greenhouse Gas Watch Programme.

The presentations generated discussions for coordination of efforts and, where appropriate, indicated actions for the Panel to further consultation intersession in order to provide advice and feedback on the documentation shared.

### **The EC-CDP-8 agreed on the following three conclusions:**

**EC-CDP-8 Agreed conclusion 1:** EC-CDP to establish a Task Team to work on the revision of the description of the Capacity Development Programme, the Regional Programme, and their subsidiary Programmes.

**EC-CDP-8 Agreed conclusion 2:** EC-CDP to finalize the revision of the Terms of Reference prior to defining the Expert Teams and Task Teams for the period 2024-2027.

**EC-CDP-8 Agreed conclusion 3:** EC-CDP recognized the potential benefits of establishing collaborations between WMO RTCs and HMEI. It was agreed that the co-development of open-access training resources and events would represent a sustainable approach to enhancing capacity development at national and regional levels.

### **The EC-CDP-8 also agreed on the following four actions that emerged from the meeting:**

**Action 1 (EC-CDP-8):** Task Team to finalize the revision of the Terms of Reference (TORs) of the Panel. Panel members volunteering for the TT: Dr Carla Gulizia, Ms Karen McCourt, Prof Odjugo, Dr Maria Mamaeva, Dr Albert Martis.

**Actionee(s):** TT with assistance from Secretariat

**Deadline:** Draft TORs shared by TT for CDP members review 5 March. Final version agreed by CDP member 15 March 2024.

**Action 2 (EC-CDP-8):** Regional Office Europe to coordinate with the Research Board for the transfer of information regarding the mapping of regional contributions prepared by the Office.

**Actionee(s):** Ms Natalia Berghi with assistance from Prof Mary Scholes

**Deadline:** TBD

**Action 3 (EC-CDP-8):** Relevant education and training resources to be posted in the EC-CDP-8 Discussion Forum to aid in addressing the questions raised in the presentation made by the Hydrological Forecasting and Capacity Development Unit.

**Actionee(s):** Secretariat and Panel members

**Deadline:** As soon as possible after EC-CDP-8

**Action 4 (EC-CDP-8):** EC-CDP to establish a Task Team to revise and provide feedback on the draft “Guidelines for Developing a Basic Instruction Plan for Climate Services (BIP-CS)”. Dr Winifred Jordaan to facilitate the work of the TT.

**Actionee(s):** TT with assistance from Secretariat

**Deadline:** TBD

Following the closing remarks of the Chair, Mr Daouda Konate, the eighth meeting of Panel (EC-CDP-8) closed at 15:00 Geneva time on 6 of February 2024.

## **FULL REPORT**

## 1. Opening of EC-CDP-8 and adoption of the Agenda

The eighth session of the Executive Council Capacity Development Panel (EC-CDP-8) convened in a hybrid format on February 5<sup>th</sup> and 6<sup>th</sup>, 2024. The meeting commenced under the leadership of Mr Daouda Konate, the first Vice-President of the World Meteorological Organization (WMO) and Chair of EC-CDP, who presided over the proceedings. Mr Konate acknowledged the changes in the Panel's composition and welcomed both new and familiar faces, recognizing the potential for enriched discussions and enhanced collaborations. The list of participants is detailed in Annex-I.

Prof Celeste Saulo, the Secretary-General, delivered welcoming remarks, expressing gratitude to the Panel for its past efforts, particularly in revising the Basic Instruction Packages for Meteorologists and Meteorological Technicians (BIP-M and BIP-MT), which were adopted during the previous Congress. Prof Saulo emphasized the centrality of capacity development in achieving organizational objectives, noting that enhancing the capabilities of Members is instrumental in sustaining initiatives such as Early Warnings for All (EW4ALL) and the Global Basic Observing Network (GBON). She expressed her expectations for the Panel's deliberations, highlighting the importance of strengthening linkages between the Services Commission, Infrastructure Commission, scientific innovation, and ultimately serving Members' needs. Prof Saulo concluded by assuring the Panel of the Secretariat's support and encouraged flexibility to foster innovation in capacity development.

Mr Filipe Lúcio, Director of the Member Services and Development Department (MS), extended his welcome to the Panel, wishing for a prosperous 2024. He announced the retirement of Dr Yinka Adebayo, Director of the Education and Training Office (ETR), with whom the Panel had collaborated closely in recent years. Mr Lúcio affirmed the ETR Office's continued commitment to supporting the Panel's work. He stressed the increasing importance of national meteorological and hydrological services (NMHSs) in providing timely, relevant, and actionable information for disaster risk reduction, necessitating capacity building, particularly for Members facing challenges in fulfilling their roles. Mr Lúcio concluded by expressing his anticipation for consulting the revised version of the Terms of Reference (TORs) of the Panel, as he believes this revision is an opportunity to bring a focused approach towards achieving the outcomes expected from the work of the Panel.

Following the opening remarks, the Chair invited the Panel to review and adopt the [Agenda of EC-CDP-8](#), which was approved without amendments.

## 2. Updates since the last meeting of the Capacity Development Panel

The Secretariat updated the Panel on the progress of actions and recommendations made since the last meeting of the Panel. This included updates on actions from CDP-7, Resolutions of Cg-19, and Decisions and Resolutions of EC-77. A [summary of updates](#) was presented by Ms Luciane Veeck (Member Services/ETR).

The membership of the Panel for the period 2024-2027 was shared, showing the majority of appointments made in Decision 5 (EC-77) had been already confirmed by members. Secretariat

informed that all amendments and confirmations of appointments received by mid-March will be included in the relevant documentation to EC-78. Dr Carla Gulizia commended the assistance of Secretariat obtaining confirmations of Panel membership for this period, highlighting this as an advantage compared to previous Panel, which followed a long appointment process that delayed the start of activities.

A preliminary version of an “Action Tracker,” designed to maintain a record of requests directed to the Panel, was shared as part of the meeting documents. A collaborative editing-oriented “working version” of this tracker, intended for use by Panel members and the Secretariat, is accessible in the [Working Area of EC-CDP 2024-2027](#). Ms. Karen McCourt expressed gratitude to the Secretariat for facilitating the tracking of requests and suggested that this tool would also aid in informing the Terms of Reference (TORs) and ongoing activities of the Panel.

A brief demonstration of the [EC-CDP website](#) was provided, highlighting the incorporation of information regarding the WMO Capacity Development Framework, which was adopted during Cg-19, along with the associated case studies prepared by the Panel in 2023.

Mr. John Ogren offered positive feedback on the EC-CDP website, emphasizing the significance of making the case studies accessible to demonstrate the value of the framework. Mr. Ogren commended the Regions that contributed case studies and encouraged all Regions to contribute further cases, thereby expanding the collection and illustrating how WMO contributes to capacity development as it progresses.

### **3. Revision of the description of the Capacity Development Programme, and the Education and Training Programme**

An update on actions on the revision of the description of WMO Programmes was provided by Dr Paul Bugeac (Member Services/ETR).

Dr Bugeac reminded the Panel that a decision was taken (Resolution 62, Cg-19) to maintain, amongst others, the two main Programmes to develop scientific and technical capacities, namely the Capacity Development Programme (with subsidiary Education and Training Programme and Voluntary Cooperation Programme), and the Regional Programme (including focus areas on Least Developed Countries and Small Island Developing States and Member Island Territories). The same Resolution (Resolution 62, Cg-19) also requested the Infrastructure Commission, the Services Commission and the Research Board to develop and update the descriptions of the programmes to be maintained in light of the governance reform, the Strategic Plan and other intervening changes, and submit them to the Executive Council at its seventy-eighth session.

The Panel was informed by Dr Bugeac that during the last meeting of the Technical Coordination Committee (TCC, December 2023), a discussion was held about the need of a more in-depth description for the Capacity Development Programme and the Education and Training Programme, one which would account for the outcomes of the Congresses and Executive Councils, recommendations of the Capacity Development Panel, WMO Regional Associations, and outcomes of SYMET-14. Considering the role of the EC-CDP, it was deemed that the revision of the description of these Programmes should be done by the Panel. Dr Bugeac concluded with the suggestion to establish

two small Task Teams for coordination and development of the reviews. One Task Team (TT) for the Capacity Development Programme and subsidiary Education and Training Programme, and another TT to work on the revision of description of the Regional Programme.

The suggestion to establish Task Teams was supported by Dr Albert Martis, Dr Carla Gulizia, Mr Evan Thompson, Prof Odjugo, and Mr Daouda Konate.

**EC-CDP-8 agreed conclusion 1:** EC-CDP to establish a Task Team to work on the revision of the description of the Capacity Development Programme, the Regional Programme, and their subsidiary Programmes.

#### **4. Revision of the Terms of Reference of EC-CDP**

The Chair directed the meeting's attention to the vacant position of Vice-Chair and invited nominations from the members. Emphasizing the importance of regional and gender balance, as well as relevant experience, the Chair encouraged nominations to reflect these considerations.

Dr. Carla Gulizia from Argentina, Region III, volunteered for the position. The Panel unanimously endorsed her candidacy, resolving for it to take immediate effect.

Recalling the request from EC-77 to revise the Terms of Reference (Resolution 7, EC-77), Ms Luciane Veeck reminded the Panel of important reflections made by previous membership (2020-2023) that were included in the report of the Chair to EC-76, and also pointed to the outcomes of Action 5 (CDP-7). The [annotated initial review of TORs](#), which was done in 2023 (as part of Action 5 CDP-7), and a [folder](#) containing a selection of relevant documents to consult when reviewing the TORs, were shared with Panel members in the EC-CDP-8 site. A suggestion was made to form a Task Team to complete the revision of TORs, and a timeline was proposed to complete the work in time to allow the amendments to be incorporate in the documentation being prepared for EC-78.

The suggestion was well received by the Panel, with agreement on the first action of the meeting:

**Action 1 (EC-CDP-8):** Task Team to finalize the revision of the Terms of Reference (TORs) of the Panel. Panel members volunteering for the TT: Dr Carla Gulizia, Ms Karen McCourt, Prof Odjugo, Dr Maria Mamaeva, Dr Albert Martis. Dr Albert Martis is proposed to chair this TT on TOR.

**Actionee(s):** TT with assistance from Secretariat

**Deadline:** Draft for CDP members review 5 March. Final version agreed by CDP 15 March 2024.

#### **5. Review of the structure of the Panel: Expert Teams and Task Teams**

A summary of the structure of the Panel in its first mandate was presented by Mr Mustafa Adiguzel (Member Services/ETR). The presentation revisited the four Expert Teams (ETs) and one Task Team (TT) that were established for the work of EC-CDP (2020-2023), and their respective Terms of reference. The presentation and additional document containing information on Teams' facilitators, members, and TORs are available in the EC-CDP-8 meeting site.

The discussion on how the membership 2024-2027 would like to structure the Panel started with comments from Ms Karen McCourt, who brought back into discussion the two main challenges



identified by the Panel in their reflection in 2023, the wideness of the TORs and the limited resources of the Panel (18 members in EC-CDP 2020-2023). Pondering on these challenges Ms McCourt proposed having 2 instead of 4 ETs, one on education and one on the wider capacity development elements. Each ET could have co-chairs to increase the resilience of the Teams.

Dr Carla Gulizia added that the TORs of the ETs were also very wide, making it challenging for the facilitators to coordinate the various activities of the ETs. She suggested that splitting the members of ETs either into TTs concentrating on specific tasks over a defined timeline, or in groups of members taking responsibility of responding to requests related to specific parts of the TORs, could assist the management of the activities of ETs.

Dr Winifred Jordaan suggested that both ideas are combined. She highlighted that the combined approach could assist coordination between EC-CDP members dividing the workload, but recalled the group that EC-CDP membership is small and prioritization will be key.

Recalling that the TORs of EC-CDP are being revised, Ms Jennifer Milton suggested that the ETs and TTs are established after the revision is completed, as this can help to better define the needs and division of topics for the Teams to work with.

Discussions continued with additional inputs from Prof Odjugo, Mr John Ogren, Dr Maria Mamaeva, Dr Albert Martis, concluding with the agreement to finalize the revision of the EC-CDP TORs prior defining what ETs and TTs should be established.

**EC-CDP-8 Agreed conclusion 2:** EC-CDP to finalize the revision of the Terms of Reference prior to defining the Expert Teams and Task Teams for the period 2024-2027.

## **6. Guidance on mobilizing climate and development funding at the national level**

An overview of the draft WMO Resource Mobilization Strategy was presented to the Panel by Dr Daniel Kull, Director of Development Partnerships, Member Services and Development Department.

In his presentation, Dr Kull highlighted the principles and the goals of WMO resource mobilization. He further commented on the need to empower Members, particularly the NMHSs, in mobilizing climate and development finance. Dr Kull introduced the forthcoming guidance note which is being revised. He emphasized that the guidance includes background relevant information on the climate finance actors, specifically on the big climate funds, so one really gets a better understanding of how they operate. Dr Kull concluded his presentation saying that providing guidance is just the first step, and that to really empower NMHSs to take a more leading role on mobilizing climate finance, capacity building will be needed.

The presentation was well received by the Panel. Responding to questions from the Panel, Dr Kull clarified that the role of WMO is to mobilize resources at the global level, whether that is through contributions to the Secretariat or through specific projects that will then help Members. To make sure that these projects respond to the Members' needs, part of these projects are increasingly dedicated to help strengthen Members' capacity to mobilize their own resources.

The presentation, which includes a slide on “additional Training Opportunities”, is available in the EC-CDP-8 meeting site. The WMO publication Developing the Climate Science Information for Climate Action ([WMO-No. 1287](#)) was also indicated as a useful resource.

## 7. Proposal for collaboration between HMEI and RTCs

This agenda item was introduced by Dr Tatsuya Kimura, Director of the Public-Private Engagement Office (PPE), who facilitated the presentation by Mr Joshua Campbell, Chair of the Hydrometeorological and Environmental Industry Association (HMEI). Mr Campbell provided insights into how HMEI experts and individual companies within HMEI can contribute to the work of the WMO Regional Training Centres (RTCs) and the EC-CDP, emphasizing the potential for dual benefits.

Following the introduction to HMEI, Mr Campbell presented ideas and suggestions for potential collaboration in the near future. His presentation, which is available for consultation on the EC-CDP-8 meeting site, focused on two main areas: 1) engagement on topical training, and 2) specific training initiatives.

Under idea 1, Mr. Campbell highlighted the potential for topical training, citing publications such as [Charting a course for sustainable hydrological and meteorological observation networks in developing countries](#) and [Generic automatic weather station \(AWS\) tender specifications](#) as examples of materials that could inform and enhance such trainings. Regarding idea 2, Mr Campbell elaborated on the concept of specific training tailored to address particular projects or technologies that could aid National Meteorological and Hydrological Services (NMHSs) in achieving their objectives.

Mr. Campbell concluded his presentation by requesting input from the Panel on how HMEI, EC-CDP, and RTCs could collaborate to develop local and regional capacity. He proposed the creation of a task team to identify top capacity gaps in each region as a starting point.

The Panel responded positively to the presentation, with discussions focusing on the importance of leveraging existing resources and collaborating closely with WMO technical commissions when developing training resources. The existing analysis published by WMO, Survey on the Status of Human Resources in National Meteorological and Hydrological Services: Staff, Competencies and Qualifications ([WMO-No. 1305](#)), was suggested to HMEI to assist the identification of capacity gaps.

Clarifications were sought by the Panel regarding the accessibility of co-developed training resources, and potential partnerships with organizations supporting RTCs with training.

In his response, Mr Campbell assured the Panel that co-developed training resources would be open-access, and that HMEI would welcome the opportunity to engage with the countries and organizations that aid the RTCs in capacity development activities.

**EC-CDP-8 Agreed conclusion 3:** EC-CDP recognized the potential benefits of establishing collaborations between WMO RTCs and HMEI. In addition, the possibility of co-development of open-access training resources and events was considered a sustainable approach to enhancing capacity development at national and regional levels.

## 8. Mapping Regional Contributions: Bodies enhancing the research-to-operation continuum

This agenda item was presented by Ms Natalia Berghi from the Member Services/Regional Office Europe, in response to a recommendation from the Capacity Development Panel (CDP), as outlined in the report of the EC-CDP Chair to EC-76. The recommendation, captured as Decides 4 (EC-76), was directed towards Regional Offices, Regional Centres, and Technical Commissions.

Ms Berghi started her presentation underscoring the importance of closer collaboration and integration between research and operational communities within the WMO framework. She informed the Panel that the Regional Office Europe is actively working towards achieving this goal, and as part of its efforts, and in consultation with the regional management group and the research group of the region, had developed a value chain.

During her presentation, Ms Berghi emphasized how global, regional, and national bodies can contribute to the research-to-operations continuum, and that due to their strategic positions, all the specialized Regional Centres have a pivotal role to play in the value chain.

Ms Berghi concluded her presentation by outlining how the Regional Office Europe intends to plan capacity development activities within the context of the research-to-operations continuum. The presentation slides are available on the EC-CDP-8 meeting site.

The Panel warmly received the presentation, with particular commendation from Prof Mary Scholes, CDP member and representative of the Research Board (RB), expressing appreciation for the insights shared. As an outcome:

**Action 2 (EC-CDP-8):** Regional Office Europe to coordinate with the Research Board for the transfer of information regarding the mapping of regional contributions prepared by the Office.

**Actionee(s):** Ms Natalia Berghi with assistance from Prof Mary Scholes

**Deadline:** TBD

## 9. Plan of action for hydrology

Ms Silvana Alcoz from the Services/Hydrological Forecasting and Capacity Development Unit of the Hydrology, Water and Cryosphere Services Branch (HWC), presented this Agenda Item after an introductory overview provided by Prof Christophe Cudennec, a CDP member and representative of the Hydrological Coordination Panel (HCP).

Ms Alcoz provided updates on the capacity development aspects of the Plan of Action for Hydrology 2022-2030, highlighting that it is a dynamic document currently undergoing review. The online version of the Plan is anticipated to be updated in April, in preparation for presentation to EC-78.

During her presentation, Ms Alcoz outlined the regulatory and guidance documents currently in development and emphasized those that will inform the creation of training resources and training events. She briefly discussed some pilot course designs for distance learning courses, enumerating advantages and anticipated challenges in their development. Additionally, Ms Alcoz posed several questions regarding the design and implementation of training.

Ms Alcoz concluded her presentation by expressing the desire of the Hydrological Forecasting and Capacity Development Unit to establish a database and a capacity development checklist to facilitate the identification of synergies for sharing training materials and human resources. The presentation slides are accessible on the EC-CDP-8 meeting site.

The Panel received the presentation positively, with comments provided on the questions raised by Ms Alcoz. Numerous resources were mentioned by both the Panel and the Secretariat to assist with the matters discussed. It was suggested that links to these resources be shared with Ms Alcoz via the EC-CDP-8 Discussion Forum.

**Action 3 (EC-CDP-8):** Relevant education and training resources to be posted in the EC-CDP-8 Discussion Forum to aid in addressing the questions raised in the presentation made by the Hydrological Forecasting and Capacity Development Unit.

**Actionee(s):** Secretariat and Panel members

**Deadline:** As soon as possible after EC-CDP-8

## **10. Introduction to the draft Basic Instruction Plan for Climate Services (BIP-CS)**

This agenda item was introduced by Mr Amir Delju from Services/Climate Services Branch, who provided background information on the development of the Basic Instruction Package in Climate Services (BIP-CS). Mr Delju informed the Panel that the Expert Team on Capacity Development and Communication in Climate Services, under the Standing Committee on Climate Services of the Services Commission (SERCOM), proposed the development of a BIP-CS to address the gap in standardization of human resources education in the climate domain. The draft BIP-CS was delivered in September 2023 and approved by the Standing Committee on Climate Services. However, after further discussion, the SERCOM Management Group decided in November 2023 to opt for a simplified approach by publishing guidelines on educational requirements for climate services.

Mr Delju then introduced Dr Ned Guttman, lead co-author of the draft "Guidelines for Developing and Implementing a Basic Instruction Plan for Climate Services (BIP-CS)," and member of the Expert Team on Capacity Development and Communication in Climate Services, who presented the draft document. The presentation and draft document are available on the EC-CDP-8 meeting site.

Mr Delju added that SERCOM recommended against producing multiple BIPs but advocated for a seamless approach from meteorology to climatology, including climatology information in WMO-No. 1083.

Clarifications were sought regarding the expected actions from EC-CDP concerning the presented document. Mr Delju explained that as SERCOM requested the document to be published as a guideline, no action was required from EC-CDP. However, it is anticipated that the document will be approved by the SERCOM Management Group. The presentation to EC-CDP was for informational purposes only.

After further discussions, it was agreed that the document would undergo review by CDP, with feedback provided to the authors prior to final submission to SERCOM MG for approval and publication.

**Action 4 (EC-CDP-8):** EC-CDP to establish a Task Team to revise and provide feedback on the draft “Guidelines for Developing a Basic Instruction Plan for Climate Services (BIP-CS)”. Dr Winifred Jordaan to facilitate the work of the TT.

**Actionee(s):** TT with assistance from Secretariat

**Deadline:** TBD

## **11. EC-78 – preparations from CDP**

The Secretariat provided the Panel with updates on preparations for EC-78. The documentation plan for EC-78 includes five contributions from the Capacity Development Panel (CDP), which will be prepared by the Secretariat in collaboration with the Panel. All documents are scheduled to be submitted by 22 March.

## **12. Next CDP Meeting (EC-CDP-9)**

The Panel was briefed on the latest developments regarding EC-CDP-9. It was noted that the provisional dates for EC-CDP-9 (22-26 April) had been revised, and adjustments were being made to the agenda to accommodate joint discussions with the Technical Coordination Committee (TCC) and the Panel of Experts on Education and Training (PAC), as they will be meeting concurrently. Members were informed that formal invitations would be dispatched soon, and their prompt confirmation of participation was requested.

## **13. Any other Business**

No additional items were raised for discussion during the meeting.

## **14. Closure of EC-CDP-8**

The Chair conveyed gratitude to the members of the Panel for their diligent efforts over the course of these two days and looked ahead to the implementation of the agreed-upon actions and recommendations. He highlighted the critical importance of the online collaborations in the coming months to successfully accomplish the tasks slated for completion by March.

Acknowledging the outcomes of this meeting, the Chair emphasized the substantial workload that lies ahead. There are high expectations regarding the advice and guidance that this Panel can provide, and he expressed confidence in the expertise and commitment of the members to meet these expectations.

Furthermore, appreciation was extended to the Secretariat for their support in organizing this meeting and the forthcoming one.

With that, the Chair officially declared the meeting closed at 15:00 UTC on 6 April 2024.

## **ANNEXES**

## **Annex-I List of Participants EC-CDP-8**

### **CDP Members:**

Mr Daouda Konate  
Mr John Ogren  
Prof. Christophe Cudennec  
Dr Somenath Dutta  
Dr Carla Gulizia  
Dr Winifred Jordaan  
Ms Karen McCourt  
Ms Jennifer Milton  
Prof. Odjugo Peter  
Prof. Mary Scholes  
Dr Albert Martis  
Dr YU Yubin  
Dr Maria Mamaeva  
Mr Evan Thompson  
Dr Toky Nandrasana Ramanakoto

NOTE: Excuse notes were received from Prof Roger Stone and Prof Dwikorita Karnawati, who could not attend the meeting.

### **Invited Speakers:**

Mr Joshua Campbell  
Dr Ned Guttman

### **Advisors:**

Dr Nelly Florida Riama (Advisor to Prof. Karnawati)

### **WMO Secretariat:**

Prof Celeste Saulo  
Mr Filipe Lúcio  
Dr Paul Bugeac  
Mr Mustafa Adiguzel  
Ms Luciane Veeck  
Ms Yuliana Purwanti  
Ms Eunjin Choi  
Mr Mark Majodina  
Dr Daniel Kull  
Mr Amir Delju  
Ms Ilaria Gallo  
Dr Tatsuya Kimura  
Ms Mingmei Li  
Mr Kyungjeen Park  
Ms Hong Fan  
Ms Silvana Alcoz  
Mr Nirina Ravalitera  
Mr Milan Dacić  
Ms. Natalia Berghi  
Ms Emma Liu

Ms Jitsuko Hasegawa  
Ms Isabelle Ruedi  
Mr Moyenda Chaponda  
Ms Maria Julia Chasco



## Annex-II Agreed conclusions and actions from EC-CDP-8

**EC-CDP-8 Agreed conclusion 1:** EC-CDP to establish a Task Team to work on the revision of the description of the Capacity Development Programme, the Regional Programme, and their subsidiary Programmes.

**EC-CDP-8 Agreed conclusion 2:** EC-CDP to finalize the revision of the Terms of Reference prior to defining the Expert Teams and Task Teams for the period 2024-2027.

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**Action 1 (EC-CDP-8):** Task Team to finalize the revision of the Terms of Reference (TORs) of the Panel. Panel members volunteering for the TT: Dr Carla Gulizia, Ms Karen McCourt, Prof Odjugo, Dr Maria Mamaeva, Dr Albert Martis.

**Actionee(s):** TT with assistance from Secretariat

**Deadline:** Draft TORs shared by TT for CDP members review 5 March. Final version agreed by CDP member 15 March 2024.

**Action 2 (EC-CDP-8):** Regional Office Europe to coordinate with the Research Board for the transfer of information regarding the mapping of regional contributions prepared by the Office.

**Actionee(s):** Ms Natalia Berghi with assistance from Prof Mary Scholes

**Deadline:** TBD

**Action 3 (EC-CDP-8):** Relevant education and training resources to be posted in the EC-CDP-8 Discussion Forum to aid in addressing the questions raised in the presentation made by the Hydrological Forecasting and Capacity Development Unit.

**Actionee(s):** Secretariat and Panel members

**Deadline:** As soon as possible after EC-CDP-8

**Action 4 (EC-CDP-8):** EC-CDP to establish a Task Team to revise and provide feedback on the draft "Guidelines for Developing a Basic Instruction Plan for Climate Services (BIP-CS)". Dr Winifred Jordaan to facilitate the work of the TT.

**Actionee(s):** TT with assistance from Secretariat

**Deadline:** TBD