

Capacity Development Panel

World Meteorological Organization Executive Council Capacity Development Panel

Report of the 7th Meeting (CDP-7)

20-22 March 2023 (Hybrid meeting)

TABLE OF CONTENTS

TABLE OF	CONTENTS
EXECUTIV	7 E SUMMARY
FULL REP	DRT 5
1.	Opening of CDP-7 and adoption of the Agenda
2.	Review of actions from the report of the Fifth and Sixth Meetings of the Panel (CDP-5 and CDP-6)
3.	Outcomes of EC-76 in connection with the work of the Panel7
4.	Updates on the implementation of CONECT10
5.	WMO Capacity Development Strategy10
6.	Progress reports on activities of the Expert Teams
7.	Planning of work of CDP moving forward11
8.	Next meeting of CDP13
9.	Any other business
10.	Outcomes of the meeting13
11.	Closure of CDP-7
ANNEXES	14
Annex-I	List of Participants CDP-715
Annex-II	Actions and Recommendations from CDP-717

EXECUTIVE SUMMARY

The seventh meeting of the Capacity Development Panel (CDP-7) was held in a hybrid format from 20 to 22 March 2023. The meeting was opened and chaired by Mr John Ogren, Acting Chair of CDP. Welcome remarks were made by the Director of the Member Services and Development Department, Mr Filipe Lúcio, followed by the Assistant Secretary-General (ASG) Dr Wenjian Zhang.

During the meeting, the Panel was briefed on outcomes of EC-76 in connection with the work of the Panel and deliberated on reports of the expert teams. Representatives of the technical commissions SERCOM and INFCOM, Research Board, Hydrological Coordination Panel, WMO-IOC Joint Collaborative Board, and SOFF also briefed the Panel on their activities related to capacity development, initiating discussions for coordination of efforts and making requests for advice from the Panel on their future activities.

This was the last meeting of the actual Panel's membership 2020-2023. To complete their activities, the Panel also used this opportunity for reflection on their achievements, discussing important lessons learned from their mandate as the first Capacity Development Panel of the Executive Council.

The following actions and recommendations emerged from the meeting:

Action 1 (CDP-7): Excerpt of outcomes of the 7th Meeting of the Capacity Development Panel to be added to the INF report associated with relevant CDP document prepared for WMO Congress (Cg-19).

Actionee(s): Secretariat Deadline: 31 March 2023

Action 2 (CDP-7): IOC Capacity Development Strategy to be shared with CDP members. Actionee(s): Albert Fisher to share the document with ETR for making it available in the CDP-7 web meeting page (Agenda Item 3.6). Deadline: 31 March 2023

Action 3 (CDP-7): Secretariat to prepare and maintain a list of "requests for advice" directed to CDP, including status of follow-up actions.

Actionee(s): CDP representatives of SERCOM, INFCOM, HCP, RB, JCB, RAs, RTCs, and Expert Team facilitators to share with Secretariat any requests that were received directly. Secretariat to add to list the requests captured from Executive Council and Congress. **Deadline:** Permanent

Action 4 (CDP-7): Add the case studies to the new Capacity Development Programme website Actionee(s): Secretariat: ETR in coordination with the Strategic Communications Unit (SCU) Deadline: Aim to have this completed before Congress-19 (depending on release of the new website)

Action 5 (CDP-7): Small group to work on an information document containing suggestions for the Panel moving forward and proposal of amendments to the Terms of Reference.
Actionee(s): ET facilitators and Acting Chair
Deadline: Coordination meeting 21 April 2023 (tentative date)

Recommendation 1 (CDP-7): CDP members to give continuation to the initiative on writing Case Studies to show examples of applying the WCDS framework, with the aim to sustain a growing

collection of examples to be continuously shared in the WMO Capacity Development Programme web site. Case studies should be current, highlight link between operation, policy and societal matters, relate to the WMO Strategic Plan and be prepared using the template provided by the TT in 2022. We aim to have at least one case per WMO Regional Association.

Recommendation 2 (CDP-7): Secretariat to consult Members about their awareness and use of the WCDS framework. This could be included in other surveys conducted by WMO, rather than being a survey on its own. The consultation should be done only after at least one year from the WCDS being published.

Following the closing remarks of the Assistant Secretary-General (ASG), Dr Wenjian Zhang, the Acting Chair, Mr John Ogren, declared the seventh meeting of Panel (CDP-7) closed at 15:00 Geneva time on 22 March 2023.

FULL REPORT

1. Opening of CDP-7 and adoption of the Agenda

The seventh meeting of the Capacity Development Panel (CDP-7) was held in a hybrid format from 20 to 22 March 2023. The meeting was opened and chaired by Mr John Ogren, Acting Chair of CDP. Welcome remarks were made by the Director of the Member Services and Development Department (D/MS), Mr Filipe Lúcio, followed later by the Assistant Secretary-General (ASG) Dr Wenjian Zhang.

In his opening remarks, D/MS welcomed members of the Panel to the 7th meeting of CDP and congratulated on the tremendous job developing the new WMO Capacity Development Strategy (WCDS). D/MS mentioned that capacity development is one of the main requirements coming from Regional Associations, adding that the advice of the Panel in articulating the strategy and its related activities to respond to this requirement is crucial, particularly at this time when discussions during Congress-19 will focus on the plans on capacity development moving forward to the next financial period (2024-2027).

ASG later added to the congratulations on the development of the WCDS and highlighted the importance of moving forward with preparations of guidance that can assist implementation. He also emphasized the significance of the *Early Warnings for All* initiative, calling for CDP engagement to assist incorporating elements of capacity development in each of the four pillars. The opportunity to have discussions about all these elements of capacity development during Congress-19 was mentioned, as he informed the Panel that Friday 26 May will be a day dedicated to discussing capacity development.

Following the opening remarks, the Chair invited the Panel to review the <u>Agenda of CDP-7</u>, which was adopted as presented.

A suggestion to communicate the outcomes of CDP-7 to Congress-19 was made by Dr Yinka Adebayo, Director of the Education and Training Office (Member Services/ETR). The suggestion was welcomed by the Panel and adopted as the first action of the meeting:

Action 1 (CDP-7): Excerpt of outcomes of the 7th Meeting of the Capacity Development Panel to be added to the INF report associated with relevant CDP document prepared for WMO Congress (Cg-19). Actionee(s): Secretariat Deadline: 31 March 2023

2. Review of actions from the report of the Fifth and Sixth Meetings of the Panel (CDP-5 and CDP-6)

The Secretariat updated the Panel on the status of implementation of actions and recommendations made by CDP-5 and CDP-6. A <u>summary of updates</u> was presented by Luciane Veeck (Member Services/ETR) and received no further comments.

3. Outcomes of EC-76 in connection with the work of the Panel

Technical Departments presented to Panel the major outcomes of EC-76 related to their work in connection with capacity development. Presentations are available in the <u>CDP-7 meeting site</u> and a summary of presentations and comments is provided below.

3.1 Report on Capacity Development

Outcomes of EC-76 resulting from the work completed by the Panel were presented by Mustafa Adiguzel (Member Services/ETR). These are listed below using the final numbers that you will be able to identify in the report of EC-76 (not published yet). For the time being, the approved Draft Resolutions, Decisions and Recommendations can be consulted using the links provided below.

- Resolution 3 (EC-76) (Draft Resolution in <u>EC-76/Doc. 3.1(3)</u> and <u>EC-76/Doc. 3.1(3)</u>, <u>Annex 1</u>) This Resolution approves the revised Guide to the Implementation of Education and Training Standards in Meteorology and Hydrology, Volume I – Meteorology (WMO-No. 1083) as provided in the annex to the present draft resolution.
- Recommendation 1 (EC-76) (<u>EC-76/Doc. 3.1(3)</u> and <u>EC-76/Doc. 3.1(3)</u>, <u>Annex 2</u>) Recommends to Congress the adoption of the amendments of the Basic Instruction Package for Meteorologists and Meteorological Technicians (BIP-M and BIP-MT) Technical Regulations, Volume I: General Meteorological Standards and Recommended Practices (WMO-No. 49) (Part VI and Appendix A) as provided in the annex to the present draft recommendation.
- Decision 4 (EC-76) (<u>EC-76/Doc. 3.4(1)</u>) This decision is based on the report presented by the Acting Chair of CDP (<u>EC-76/INF 2.5(5)</u>), to endorse the recommendations made by the Capacity Development Panel. This includes all the 27 recommendations that are part of the report of CDP.
- Recommendation 10 (EC-76) (<u>EC-76/Doc. 3.4(1)</u> and <u>EC-76/INF 3.4(1)</u>) Recommends to Congress the adoption of the updated WCDS through the draft Resolution provided in the annex to the present Recommendation.
- Resolution 39 (EC-76) (<u>EC-76/Doc. 3.4(3)</u>) This regards the reconfirmation of WMO Regional Training Centres (RTCs) to: (1) Reconfirm the RTCs in India, Italy [Secretariat] and the Russian Federation based on the external reviews and recommendations of the CDP; (2) To reconfirm the remaining RTCs until subsequent Executive Council resolutions following the future external reviews of these RTCs; (3) To consolidate relevant resolutions and decisions for designation and reconfirmation of the RTCs with this resolution and update the status of the RTCs given in the annex to this resolution.

3.2 Report on Infrastructure/INFCOM

Highlights related to capacity development activities from INFCOM/Infrastructure Department were presented by Jennifer Milton, the representative of INFCOM in CDP. The presentation explored some points of the overall strategic direction of the Commission, which is to support an Earth System approach. Jennifer added that to achieve this, coordination with other bodies will be key, and will include assisting the development of capacities of WMO Members, in particular Least Developed Countries (LDCs) and Small Island Developing States (SIDS), through engagement with the Regional

Associations. A summary of capacity development decisions of INFCOM is included in the presentation and the Panel was directed to INFCOM-2/Doc. 8 to consult the decisions with more details.

The presentation was appreciated and raised discussions regarding the evaluation of WMO Regional Centres and their value for Regional Associations, with a highlight on the opportunity that this offers for more collaboration between all groups involved.

3.3 Report on Services/SERCOM

The SERCOM update report on capacity development was presented by Roger Stone, vice-president of SERCOM and representative of SERCOM in CDP, who focused on the need of enhancing collaboration between the various Capacity Development Expert Teams that exist in different Standing Committees of WMO. Dr Stone highlighted some good examples showing CDP and ETR Office collaborations with Technical Departments bringing great results. He also mentioned areas that could potentially benefit from more coordination and collaboration. The presentation was well received and contains useful links to additional information.

Following the presentation, the ASG mentioned the importance of SERCOM coordinating its work with various capacity development initiatives, because when speaking about *Early Warnings for All*, this includes all sectors of services Members benefit from.

3.4 Report on Science and Innovations/Research Board

Prof. Mary Scholes presented on behalf of the Research Board (RB), communicating achievements of the Board and main points presented at EC-76 as per: Report by the Chair of Research Board, WWRP Implementation Plan 2024–2027, GAW Implementation Plan (IP2024), Revised terms of reference of RB, Report by the Chair of Scientific Advisory Panel (SAP), and SAP Recommendations with RB Appraisal. Two recommendations of RB requested action of CDP as follows:

- a. RB Recommendation 1: SAP Recommendation #2 "Bridge the Gap Between Developing Global Science and Delivering Local Impact", be further developed by the Capacity Development Panel through a nuanced and pragmatic assessment of developing local capacity, along with a concept note regarding implementation strategies.
- b. **RB recommendation 5:** SAP Recommendation #7 "*Develop Education and Training Strategies to Broaden Expertise Beyond Traditional Disciplines*" to be developed with the leadership of the Education and Training Office to develop partnerships for integrative educational best practices with support from the Capacity Development Panel.

The requests were acknowledged by Yinka Adebayo, who considered these excellent recommendations and added that this calls for more coordination between the CDP representatives of Technical Commissions, RB and HCP to carry concrete actions.

3.5 Report on Hydrology, Water Resources and Cryosphere/HCP

Silvana Alcoz (Hydrological and Water Resources Division) presented the outcomes of EC-76 that needed to be brought to the attention of CDP. She informed the Panel that the hydrological community under the lead of Hydrological Coordination Panel (HCP), prepared the "WMO Vision and

Strategy for Hydrology and its Associated Plan of Action", which was approved by the Congress Extraordinary Session in 2021 (Resolution 4 (Cg-Ext(2021)). For each capacity development activity present in the Action Plan, a leading responsibility was assigned, and approved by EC-76 (Decision 2 (EC-76), for the moment, available for consultation as EC-76/Doc. 2). Silvana informed that CDP was assigned leading responsibility in 12 activities, of which 5 need action in 2023. In addition, CDP was also assigned the role of contributor in another 2 activities. All activities included in the Action Plan as well as assigned responsibilities can be seen at the WMO Plan of Action for Hydrology 2022-2030.

The presentation raised concerns from CDP Acting Chair and members, regarding the roles assigned to CDP. Karen McCourt explained that CDP is an advisory body of EC, and that assignments requesting implementation of activities do not fit the Terms of Reference of the Panel. John Ogren added that a misunderstanding of the ToRs of CDP may have caused the issuing of inappropriate roles for CDP on the implementation of those activities, and that this request should be further discussed by CDP and HCP.

Carla Gulizia suggested that the request may be for advice on partners that could assist implementing the activities. She provided the example of a "Pilot Study", where she was able to assist finding collaborating partners, rather than working on curriculum development or technical coordination. This would be a contribution from CDP to find collaborating partners, rather than the Panel taking a lead role on implementation.

3.6 Report on WMO-IOC Joint Collaborative Board (JCB)

Albert Fisher (Infrastructure Department/WIGOS) presented the report on the Joint WMO-IOC Collaborative Board (JCB). This included an overview of the mandate and the Collaborative Strategy, which was approved by WMO EC-73 and IOC 31st Assembly in 2021. The vision and main objectives of the new IOC Capacity Development Strategy (2023-2030) were also presented. The Strategy had been developed by a working group over the past two years and it is expected to be adopted by IOC Assembly in June 2023. At the end of the presentation a few questions were posed to CDP discussion during the meeting, with one being the focus for comments and suggestions:

• How can we operationalize closer cooperation between WMO and IOC on capacity development activities and on regional approaches?

John Ogren pointed out that there is a lot of overlap between the work completed by JCB and CDP as both worked on developing their Capacity Development Strategies, so if we could work together to reinforce awareness and exchange information on implementation, this would be a great way ahead. Yinka Adebayo added the importance of having coordination with JCB, and suggested that the WCDS, which is expected to be adopted by the WMO Congress in May, could be shared with IOC for consideration of opportunities for collaborations that support implementing the capacity development strategies.

Action 2: IOC Capacity Development Strategy to be shared with CDP members. Actionee(s): Albert Fisher to share the document with ETR for making it available in the CDP-7 web meeting page (Agenda Item 3.6). Deadline: 31 March 2023

3.7 Report on SOFF

Lorena Santamaria (Infrastructure Department/SOFF) provided an overview and update on implementation of SOFF. This included information on SOFF basic features, the phases of support, and the targets for delivery in 2023.

Karen McCourt asked if SOFF was considering ways in which to coordinate with CDP for input that may assist the achievement of goals of the initiative through capacity development. The question was welcome by Lorena, who explained that a main commitment and concern of SOFF is to work with the countries to ensure that after improvement in observations they will know how to use the products to achieve socio-economical benefits. She suggested this is where CDP could help in looking for and advising on existing mechanisms to ensure this really happens.

Day 1 of CDP-7 was concluded with the report presentations. As captured above, some of the presentations included requests for CDP support, highlighting the need to keep an active list of requests for reference.

Action 3 (CDP-7): Secretariat to prepare and maintain a list of "requests for advice" directed to CDP, including status of follow-up actions.

Actionee(s): CDP representatives of SERCOM, INFCOM, HCP, RB, JCB, RAs, RTCs, and Expert Team facilitators to share with Secretariat any requests that were received directly. Secretariat to add to list the requests captured from Executive Council and Congress. **Deadline:** Permanent

4. Updates on the implementation of CONECT

The status of implementation of the Consortium of WMO Education and Training Partners (CONECT) was presented by Dr Paul Bugeac (Member Services/ETR), who updated CDP on preparations for the first meeting of CONECT. The first meeting of CONECT will take place in a hybrid format from 17 to 19 April. The aim of the meeting will be to establish a self-sustaining coordination mechanism for CONECT, discuss a provisional working plan, elect the Management Group of CONECT, and approve the Terms of Reference. The Agenda and other documents related to the meeting are provided in the CONECT-1 meeting site as they become available, at https://etrp.wmo.int/course/view.php?id=295§ion=1

CDP was informed that 98 nominations were received from WMO Members to participate in CONECT. These show representation from all 6 WMO Regional Associations and include representatives from NMHSs, universities and partners from education and training programmes. CDP Members appreciated the update.

5. WMO Capacity Development Strategy

The Panel was briefed by Luciane Veeck on the coordination with Panel members for the preparation of Case Studies presenting examples of implementation of the capacity development framework. As planned by CDP, the initial preparation should include one case study per Region and a template was provided to regional coordinators for the development of cases. To this time, three case studies have

been prepared by Panel members and reviewed by Mr Dimitar Ivanov. In order to assist a continuous process of collection and publication of new case studies and also increase the visibility of the material, a decision was taken to make the case studies available through the Capacity Development Programme webpages, including the link to this page in the WCDS document for reference.

The three case studies that have been completed were presented to the Panel, providing opportunity for questions from members and advice from the authors on the preparation of material. The following cases were presented:

- Case Study from RA-II, presented by Dr Zhiqiang Wang Meteorology for the Capacity Development in Underdeveloped Areas - A case study of Tuquan County, Inner Mongolia, China
- Case Study from RA-III, presented by Dr Carla Gulizia Drought information system for southern South America (SISSA)
- Case Study from RA-VI, presented by Ms Karen McCourt Asia Regional Resilience to a Changing Climate (ARRCC) Met Office Partnership Programme

The three Case Studies and respective presentations are available in the CDP-7 meeting site.

Action 4 (CDP-7): Add the case studies to the new Capacity Development Programme website Actionee(s): Secretariat: ETR in coordination with the Strategic Communications Unit (SCU) Deadline: Aim to have this completed before Congress-19 (depending on release of the new website)

Recommendation 1 (CDP-7): CDP members to give continuation to the initiative on writing Case Studies to show examples of applying the WCDS framework, with the aim to sustain a growing collection of examples to be continuously shared in the WMO Capacity Development Programme web site. Case studies should be current, highlight link between operation, policy and societal matters, relate to the WMO Strategic Plan and be prepared using the template provided by the TT in 2022. We aim to have at least one case per WMO Regional Association.

6. Progress reports on activities of the Expert Teams

Under this agenda item, reports from the Capacity Development Panel Expert Teams were presented by respective facilitators. As not much time passed since the last meeting of CDP (CDP-6, November 2022), ET reports focused on updates and recent progress on activities since CDP-6. Presentations containing summary reports of the Expert Teams are available in the <u>CDP-7 meeting site</u>.

7. Planning of work of CDP moving forward

This Agenda Item started with a discussion of challenges and opportunities, facilitated by Ms Karen McCourt and John Ogren. This was an opportunity for the Panel to reflect on what was achieved during the last couple of years besides the obstacles in the way, including the pandemic, and start thinking ahead regarding what they wanted to advise for the work of the Panel moving forward.

The summary of challenges, as already collected in the report of CDP to EC-76 highlighted 2 major challenges: 1) the very wide and general Terms of Reference and risk of bias of activities and overlaps with activities elsewhere, 2) the lack of resources to work on CDP tasks and particularly crossover of teams. Three other challenges were also mentioned as follows: 3) lack of active participation in communications via Moodle, 4) timing of meetings, and 5) late approval of CDP member nominations.

Some areas where CDP can add value were also pointed out and discussed, particularly 1) education and training elements (e.g. RTC assessments, BIPs reviews), 2) coordination with other capacity development actors, 3) peer review of capacity development aspects of significant initiatives across WMO (e.g. EW4ALL, SOFF), 4) peer review and advisory of WMO Strategic Plan, 5) other requests for advisory (e.g. from EC/TC/RB/HCP and others).

Reflections of the Panel on opportunities to explore moving forward included: coordination with WCRP/WWRP (e.g. inviting to attend CDP meetings and coordinate for flow of information and collaboration), strengthening collaborations with PPE for advisory purposes, advise on strengthening RTCs regional coordination, advise on regional capacity gap analysis and assist coordination with technical commissions for identification of needs.

The challenge of communication and coordination of efforts in capacity development was once again mentioned, as capacity development is done across WMO technical departments, commissions, regional offices and through many Members' initiatives.

The importance of CDP members taking an active role as communicators of CDP work when attending regional meetings was highlighted by Ms Carla Gulizia as a practice that can assist the coordination of efforts with Regional Offices, which overlook different regional projects. In her experience, this practice has greatly helped to identify potential interactions and avoid duplication of efforts. This idea was reinforced by Yinka Adebayo, who confirmed the existence of capacity development elements in Regional Offices, and the importance of the regional information being communicated to the Panel as well, so that the two-way information flow is made more effective.

Dr Adebayo also congratulated the work of the CDP Expert Teams in coordination with the work of Technical Commissions, Research Board and Hydrological Coordination Panel; highlighting the great contribution of the respective representatives. This was identified as a great success and was highly commended as a way to continue working in the next financial dispensation.

The Panel agreed that information from the reflections of this membership of CDP will be very valuable to the continuation of work of the Panel and could be compiled in a brief document.

To accomplish this task, a meeting of the Acting Chair, Facilitators of ETs and Secretariat was requested by John Ogren to discuss advice that this membership of CDP would like to provide moving forward.

Action 5 (CDP-7): Small group to work on an information document containing suggestions for the Panel moving forward and proposal of amendments to the Terms of Reference.
Actionee(s): ET facilitators and Acting Chair
Deadline: Coordination meeting 21 April 2023 (tentative date)

8. Next meeting of CDP

The Acting Chair of CDP communicated that CDP-7 is the last meeting of this membership of the Panel. Yinka Adebayo confirmed the information, suggesting that the lessons learned from this first membership of EC-CDP will be very valuable to the next membership of CDP.

9. Any other business

Ms Karen McCourt highlighted that while people may be aware of the WMO Capacity Development Strategy and how well they have been using the document, it would be helpful to formally collect data on Members' adoption and benefits of using the framework.

The suggestion was well received by the Panel, recognizing that this would assist assessing the awareness of the WCDS as well as revisiting CDP efforts supporting the visibility and adoption of the framework. In addition, collecting data will also assist identifying Members that could provide case studies to show examples of use of the framework in various WMO Regional Associations.

Recommendation 2 (CDP-7): Secretariat to consult Members about their awareness and use of the WCDS framework. This could be included in other surveys conducted by WMO, rather than being a survey on its own. The consultation should be done only after at least one year from the WCDS being published by WMO.

10. Outcomes of the meeting

The 5 actions and 2 recommendations emerging from the discussions during the meeting were reviewed and agreed by CDP. These are available in ANNEX II.

11. Closure of CDP-7

Mr John Ogren thanked all Panel Members for the hard work completed over the past years, congratulating the group for the teamwork attitude that lead the Panel to so many achievements. He expressed his gratitude to the Expert Team facilitators and the Secretariat for assistance coordinating the tasks in hand.

Also acknowledging the great achievements of the Panel, Dr Wenjian Zhang thanked Mr John Ogren for stepping up as acting chair of the Panel in December 2022, congratulating him for the exceptional leadership skills that have been essential supporting the work of the Panel to complete its mandate.

Following the closing remarks of the Assistant Secretary-General, the Acting Chair declared the seventh meeting of Panel (CDP-7) closed at 14:30 Geneva time on 22 March 2023.

ANNEXES

Annex-I List of Participants CDP-7

CDP Members:

Mr John Ogren (Acting Chair) Prof. Christophe Cudennec Dr Somenath Dutta Dr Carla Gulizia Dr Winifred Jordaan Ms Karen McCourt Ms Jennifer Milton Prof. Odjugo Peter Prof. Mary Scholes Dr Anna Timofeeva Dr Zhiqiang Wang Prof. Roger Stone

NOTE: Excuse notes were received from Prof. Dwikorita Karnawati and Dr David Farrell, who could not attend the meeting due to other commitments.

Advisors:

Ms Liz Page (Advisor to Mr John Ogren) Ms Anni Arumsari (Advisor to Prof. Karnawati) Mr Bagus Rachmat Rievan (Advisor to Prof. Karnawati) Ms Roro Yuliana Purwanti (Advisor to Prof. Karnawati) Mr Eduard Podgaiskii (Advisor to Dr Timofeeva)

WMO Secretariat:

Dr Wenjian Zhang Mr Filipe Lúcio Dr Yinka Adebayo Dr Paul Bugeac Mr Mustafa Adiguzel Mr Mark Majodina Ms Luciane Veeck Mr Kyungjeen Park Ms Hong Fan Mr Giacomo Teruggi Ms Silvana Alcoz Mr Nirina Ravalitera Mr Albert Fisher Ms Lorena Santamaria Ms Donna Pierre

Annex-II Actions and Recommendations from CDP-7

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