RA-I WMO Global Campus Meeting   
**Action Plan Template**

**Proposal Title**

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| Training Needs Assessment form |

**Overview**

***A general description of the proposed action that summarizes the key goals and states why it is important to accomplish.***

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| **Identify the training needs of the community according to its priorities as basis of the training strategy plan** |

**Proposed Partners and their Roles, including the WMO Secretariat**

***Primary partners, additional partners desired***

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| **WMO , RTCs and NMHS** |

**Expected Outcomes**

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| * The training plan can effectively represent the training needs of the communities in RA I. * Fill the gap between community training needs and training program. |

**Proposed Steps**

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| * Nov-Dec, 2019 Correction and translation of the questionnaire into French * Jan-Feb, 2020 General appraisal of the questionnaire by WMO * Mar-April Send from WMO to PRs and copy to RTCs * May-June RTCs returns questionnaires, English to Egypt, and French to Niger * July – August Collation and analyses of results * Sep -2020 Analyses form sent to WMO |

**Resources required (tools, skilled experts, financial, others)**

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| Electronic mailing , translators, reviews Etc. |

**Key Milestones and Proposed Schedule**

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| Same as proposed Steps |