RA-I WMO Global Campus Meeting
**Action Plan**

**Proposal Title**

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| IITE Action: Inventory of International Training Experts |

**Overview**

***A general description of the proposed action that summarizes the key goals and states why it is important to accomplish.***

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| **Establishing, giving access to the community to and maintaining a list of experts in the field of training who are ready to contribute to training activities.****At a first step, as an output of the Cairo meeting and to contribute to the visibility of RA-1, the list is devoted to training activities in RA-1. It can also be considered as a demonstrative step.** **The list is based on willingness of the experts. Experts may be from all parts of the world.****Accessible information :*** **Skills (technical, pedagogical, managerial), based on WMO’s list of competencies**
* **Experience**
* **Language(s)**
* **What can be offered: facilitation, teaching, design…**
* **Comments (specific points…)**

**The inventory is updated every year.****The inventory is accessible through the Global Campus portal****The project could be generalized to all RAs in a second time.**  |

**Proposed Partners and their Roles, including the WMO Secretariat**

***Primary partners, additional partners desired***

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| **PRIMARY PARTNERS (step1): ENM (Lead), RTC Cairo, RTC Kenya (Technical Support Officer), RTC Italy, with support of WMO RA-1 Representation.****The first inventory will be established through a survey sent to all PRs with a copy to all WMO RTCs.** **Other RTCs or partners can be associated, especially for updating phases.** |

**Expected Outcomes**

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| **On WMO GC Portal :****An updated inventory, giving access to a list of experts who are willing and may be available for relatd training activities in RA-1****Access possible with filters (languages, field of expertise…)** |

**Proposed Steps**

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| * **Definition of the questionnaire**
* **Survey**
* **Validation of answers**
* **Design of the database**
* **Filling up the inventory**
* **Procedure for updating**
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**Resources required (tools, skilled experts, financial, others)**

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| **A good general view and experience of Met/Climate training and related activities****Skills in database and websites****Coordination skills** |

**Key Milestones and Proposed Schedule**

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| **End of January 2020: questionnaire****End of February : launching of the survey****End of May : deadline for answer****End of July: end of processing****Anniversary of Cairo meeting : opening of the inventory** |