

NiMet/AS/515/1/

18th November, 2016

The Director, Research and Training
Regional Meteorological Training Centre (RMTC)
Oshodi , Lagos

**APPROVAL TO ATTEND 2016 INTERNATIONAL CONFERENCE OF
NIGERIAN METEOROLOGICAL SOCIETY**

The International Conference of Nigerian Meteorological Society has been fixed for 21st through 24th November, 2016 at the Federal University of Agriculture, Abeokuta Ogun State. I am directed to convey the approval of the Director – General /CEO that **Mr. Aweda E. Damilola** should attend and participate in the aforementioned conference.

2. Accordingly, I am to request that the officer nominated above should be informed and facilitated to attend the conference.
3. Above is for your information and guidance, please.



Emmanuel O. Uket
Assistant General Manager (Administration)
For: Director, Administration and Supply.

NiMet/TR/180/111/107

17th November, 2017

The Director, Research and Training
Regional Meteorological Training Centre (RMTc)
Oshodi , Lagos

**APPROVAL TO ATTEND INTERNATIONAL CONFERENCE OF NIGERIAN
METEOROLOGICAL SOCIETY**

Following the scheduling of the International Conference of Nigerian Meteorological Society on 20th to 24th November, 2017 at the Enugu State University of Science and Technology Enugu, I am directed to convey the approval of the Director – General /CEO for:

- i. **Prof. Odjugo Peter A. O and**
- ii. **Mrs Oluwatosin I Helen**

to attend and participate in the aforementioned conference:

2. I am to add that while you convey the good will message from the Agency to the Society on behalf of the Director – General /CEO, the financial implication for attending and participating in this conference should be forwarded as out of pocket expenses for the Director-General/CEO's approval and payment.
3. Above is for your information and guidance, please.



Emmanuel Uket

Assistant General Manager (Administration)

For: Director, Administration and Supply.