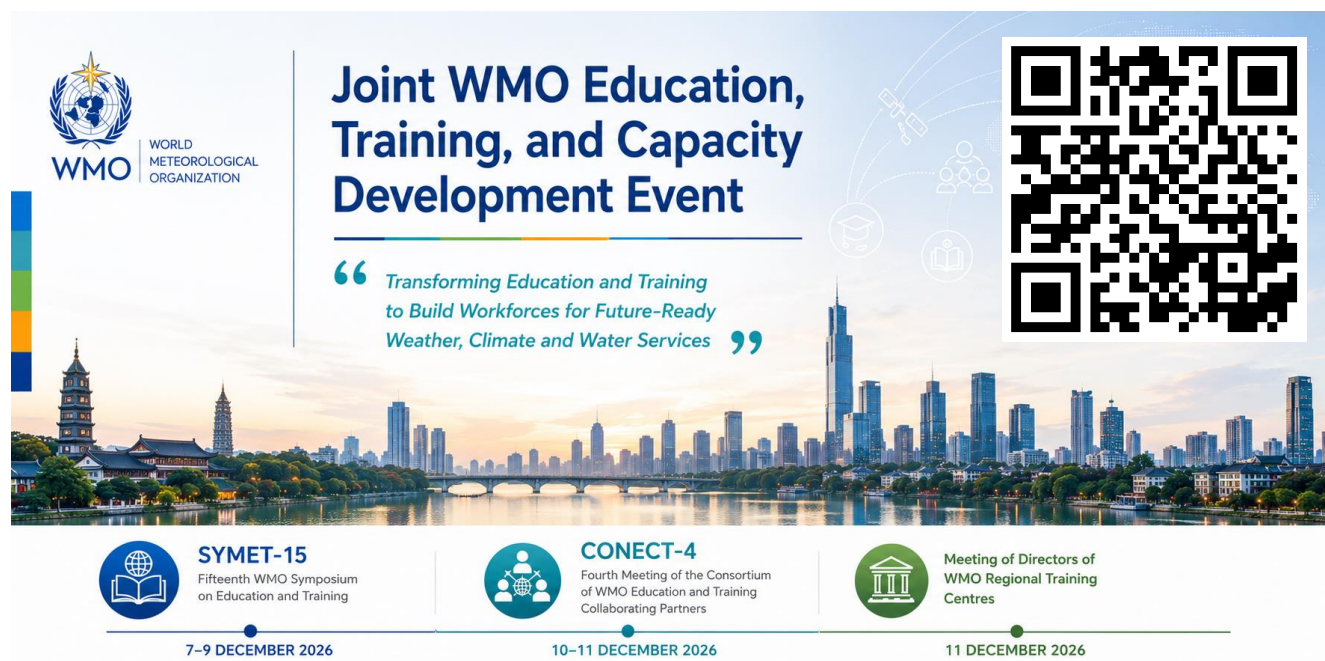


Information Note



1. Overview

The Symposium on Education and Training (SYMET) is organized by the World Meteorological Organization (WMO) approximately every four years as part of its Education and Training Programme. As WMO's flagship global event on education, training and workforce development, SYMET brings together representatives of National Meteorological and Hydrological Services (NMHSs), WMO Regional Training Centres (RTCs), universities, technical commissions, development partners, international organizations and other education and training institutions from around the world.

In 2026, **SYMET-15** will be held under the theme **"Transforming Education and Training to Build Workforces for Future-Ready Weather, Climate and Water Services"**. For the first time, SYMET will form part of an integrated week of events, together with the **Fourth Plenary Meeting of the Consortium of WMO Education and Training Collaborating Partners (CONECT-4)** and the **Meeting of Directors of WMO Regional Training Centres**. The Joint Event will be held from **7 to 11 December 2026** in **Nanjing, China**, with online participation also available.

Registration is mandatory for all participants, whether participating in person or online. Registration is free of charge and should be completed through the [Joint Event Registration Form](#) by the applicable deadline.

2. Venue (in-person participation)

The Joint Event will be held in the **Linjiang Building (临江楼)** is located on the campus of **Nanjing University of Information Science and Technology (NUIST)**.

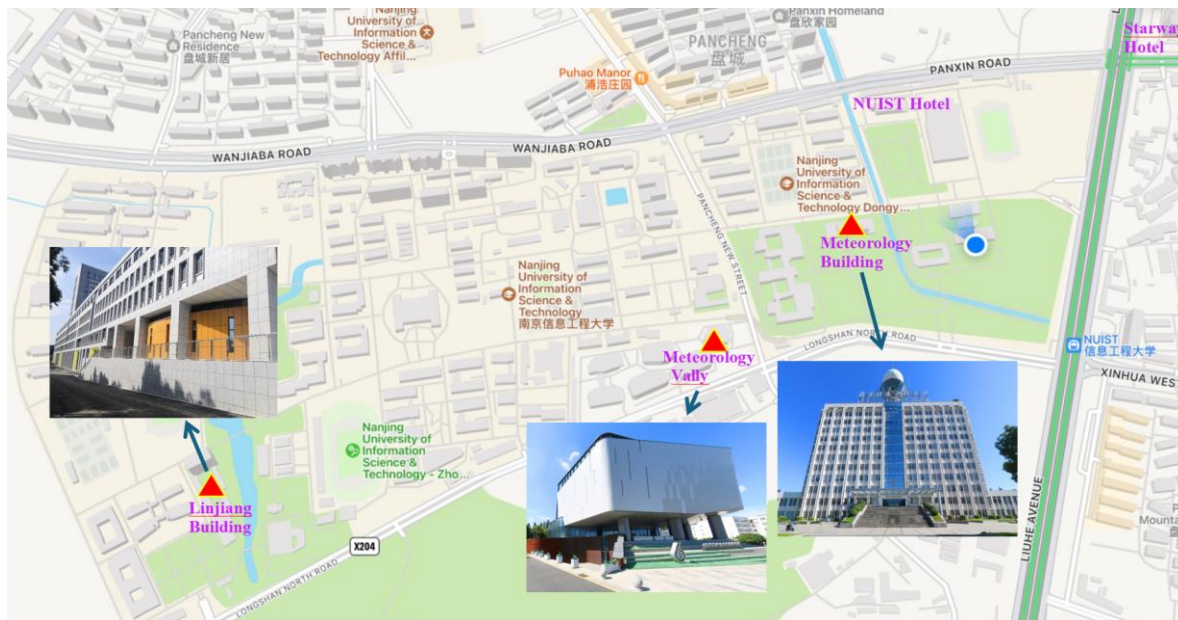


English address:

Linjiang Building (Information Science and Technology Building) Nanjing University of Information Science and Technology (NUIST) No. 219 Ningliu Road, Pukou District Nanjing, Jiangsu Province 210044, China

Chinese address (for taxi drivers or navigation):

江苏省南京市浦口区宁六路 219 号 南京信息工程大学临江楼（信息科技大楼）



3. Working Language

The working language of Joint Event is **English**.

4. Overall Programme and Working Hours

Local Time (UTC+8) Nanjing, China	UTC	Monday 7 December	Tuesday 8 December	Wednesday 9 December	Thursday 10 December	Friday 11 December
09:00 – 10:30	01:00 – 02:30	Opening	SYMET-15	SYMET-15	CONNECT-4	CONNECT-4
10:30 – 11:00	02:30 – 03:00	 Coffee Break				
11:00 – 12:30	03:00 – 04:30	SYMET-15	SYMET-15	SYMET-15	CONNECT-4	CONNECT-4
12:30 – 14:00	04:30 – 06:00	 Lunch Break				
14:00 – 15:30	06:00 – 07:30	SYMET-15	SYMET-15	SYMET-15	CONNECT-4	WMO RTCs
15:30 – 16:00	07:30 – 08:00	 Coffee Break				
16:00 – 17:30	08:00 – 09:30	SYMET-15	SYMET-15	SYMET-15	CONNECT-4	WMO RTCs

 Working hours: 09:00 – 17:30 local time in Nanjing, China (UTC+8)

 SYMET-15 Symposium on Education and Training	 CONNECT-4 Plenary Meeting of the Consortium of WMO Education and Training Collaborating Partners	 WMO RTCs Meeting of Directors of WMO Regional Training Centres	 Opening Joint Event Opening Session	 Coffee Break
				 Lunch Break

A detailed programme and session schedule will be made available at the [Joint Event Moodle Site](#).

5. Working Modality

The Joint Event will be in a hybrid format. Therefore, the **in-person participants are encouraged to bring their laptops with them.**

6. Online Participation

The Joint Event will be accessible online via **Zoom**. The **Zoom link, technical details, and relevant contact information will be provided to registered participants prior to the event.** Accordingly, **registration is required to access online sessions.**

7. Entry Visa and Invitation Verification Letter (TE Letter)

Information on China's visa policy, including applicable visa-free arrangements, is available on the [National Immigration Administration](#) website. Participants intending to attend the Joint Event in person are advised to confirm the applicable entry and visa requirements with the Chinese Embassy or Consulate responsible for their place of application before making travel arrangements.

Where an **Invitation Verification Letter (TE Letter)** is required in support of a visa application, the request should be indicated in the **Joint Event Registration Form**. TE

Letters will be facilitated by **Nanjing University of Information Science and Technology (NUIST)**, where required.

Due to the additional processing time involved, requests for a TE Letter must be submitted through the Registration Form no later than **15 September 2026**. Requests received after this deadline may not be accommodated.

Contact Person for the TE Letter is Ms. ZHOU Juanjuan 002019@nuist.edu.cn.

8. Accommodation Options

Three accommodation options have been recommended by the NUIST for in-person participants. The local organizers will facilitate reservations at the **NUIST Hotel**. Participants wishing to stay at the **NUIST Hotel** should contact **Mr. WANG Xiaogang** at wangxiaogang9902@163.com.

Participants who prefer to stay at the **Starway Hotel**, **Jinling New Town Hotel**, or any other hotel are responsible for making their own reservations.

NUIST Hotel (Nanqi Hotel / 南气宾馆)



Approximate rate: USD 47 per night, including breakfast
Location: On the NUIST campus
Distance to the event venue: Walking distance
Transportation: NUIST will provide daily shuttle during the Joint Event
Address: No. 219 Ningliu Road, Pukou District, Nanjing, Jiangsu 210044
地址: 中国江苏省南京市浦口区宁六路 219 号 (南京信息工程大学校内)
Telephone: +86 25 5667 0099
Reservation: Mr. WANG Xiaogang wangxiaogang9902@163.com

Starway Hotel (星程酒店)



Approximate rate: USD 43 per night, including breakfast
Location: Near the NUIST campus
Distance to the event venue: Approximately 5–10 minutes on foot
Transportation: NUIST will provide daily shuttle during the Joint Event
Address: No. 1 Yangxin Road, Pukou District, Nanjing, Jiangsu 210044
地址: 中国江苏省南京市浦口区杨新路 1 号
Telephone: +86 25 5701 1188
Reservation: Self-reservation

Jinling New Town Hotel (金陵新城饭店)



Approximate rate: USD 60 per night, including breakfast
Location: Off campus
Distance to the event venue: Approximately 15 minutes by shuttle bus
Transportation: NUIST will provide daily shuttle during the Joint Event
Address: No. 488 Dachangyuan West Road, Liuhe District, Nanjing, Jiangsu 210048
地址: 中国江苏省南京市六合区大厂园西路 488 号
Telephone: +86 25 5701 8666
Reservation: Self-reservation

9. Travel to Nanjing

Participants travelling to Nanjing are advised to make their travel arrangements well in advance. **Nanjing Lukou International Airport (NKG)** is the main airport serving Nanjing. Participants may also reach Nanjing by high-speed rail from major cities in China, including Shanghai and Beijing.

International participants are encouraged to plan their arrival and departure taking into account the Joint Event programme and the time required for local transfers.

10. Airport and Railway Transfers

Nanjing University of Information Science and Technology can arrange transfers **between the Nanjing Lukou International Airport (NKG) and NUIST Hotel, Starway Hotel and Jinling New Town Hotel.**

For transfers after railway, in-person participants may take the subway or a taxi.

All in-person participants, particularly **those requiring airport transfer arrangements**, are requested to submit their arrival, departure and accommodation details through the [Arrival, Departure and Accommodation Information Form](#) by **30 November 2026**, to support local arrangements and security coordination.

The information submitted will be used by the local organizers to coordinate pick-up and drop-off arrangements. Depending on arrival and departure schedules, participants may be **grouped for transfers**.

Upon arrival, participants should proceed to the designated meeting point, where a representative of the local organizing team will be waiting with a **WMO/NUIST identification sign**. Detailed meeting-point information and, where applicable, the assigned transfer arrangements will be communicated to participants in advance.



Contact Person for Local Transfer is Mr. WANG Xiaogang wangxiaogang9902@163.com.

11. Poster Information

Participants are invited to submit posters relevant to the theme and topics of **SYMET-15**.

Poster abstracts should be submitted through the [SYMET-15 Poster Abstract Submission Form](#) by **25 October 2026**, following an extension from the original deadline of 15 October 2026. Authors will be informed of the outcome after the review process.

Please note that **submission of a poster abstract does not constitute registration for SYMET-15**. Presenting authors must also complete the Symposium [registration form](#). Further

information on poster format, dimensions, display arrangements, and presentation requirements will be communicated to authors of accepted posters.

12. Catering

The local organizers will provide morning and afternoon coffee breaks and lunch during the Joint Event days. Participants are requested to indicate any dietary requirements or food allergies in the registration form so that appropriate arrangements can be made, where possible. Information on other dining options on or near the NUIST campus will be provided by the local organizers as appropriate.

13. Health, Safety and Emergency Information

Participants are advised to have appropriate **travel and health insurance** for the duration of their stay in China and to carry any personal medication they may require. In case of an emergency in China, the main emergency numbers are:

Police: 110 **Ambulance:** 120 **Fire:** 119

14. Practical Information

Time Zone

Nanjing uses **China Standard Time (UTC+8)**. All times in the programme are indicated in Nanjing local time unless otherwise specified.

Currency and Payments

The official currency of China is the **Renminbi (RMB)**, with the **yuan (CNY)** used for prices.

Mobile payments, particularly **Alipay and WeChat Pay**, are widely used in Nanjing for shops, restaurants, and transportation. International visitors can register for these services and link supported international bank cards. **Credit cards**, including major international cards, are accepted at the hotels recommended for the Joint Event and at many larger establishments in Nanjing. However, card acceptance may vary at smaller shops and restaurants. **RMB cash** is also accepted and can be obtained from currency exchange services or withdrawn from compatible ATMs using international bank cards. Participants are advised to have **more than one payment option** available during their stay.

For further practical information, participants may consult the [official Nanjing payment guide for international visitors](#).

Electricity

China uses a 220 V, 50 Hz electricity supply. Electrical outlets commonly accommodate Type A, Type C and Type I plugs. Participants are advised to bring a suitable travel adapter if required for their devices.

Weather and Clothing

December is winter in Nanjing. During the **first half of December**, participants can generally expect **cool to cold and relatively dry conditions**, with daytime temperatures typically around **8–12°C** and nighttime/early-morning temperatures around **0–5°C**. For December overall, historical climate data indicate an average high of about **10°C**, an average low of about **1°C**, and relatively low precipitation. Participants are advised to bring **warm clothing, including a coat or jacket and suitable layers**, particularly for mornings and evenings. A light rainproof jacket or umbrella may also be useful.

15. About Nanjing

Nanjing, the capital of Jiangsu Province, is one of China's major historical and cultural cities. Located on the Yangtze River, the city combines a rich cultural heritage with a modern urban environment and is an important centre for education and research. Participants wishing to explore Nanjing during their stay may consult the **official Nanjing Travel website** for information on places to visit, local cuisine, activities and events. For further information on Nanjing and practical visitor information, participants may consult the tourism information provided in the [Official Nanjing Travel Information](#).

16. Contact Persons

For assistance before or during the event, participants may contact the following focal points:

TE Invitation Verification Letter and Reception

Ms. ZHOU Juanjuan — 002019@nuist.edu.cn

Accommodation and Logistics

Mr. WANG Xiaogang — wangxiaogang9902@163.com

Technical Support

Prof. LI Shiqiang — 000994@nuist.edu.cn

Mr. DENG Xinyuan — 15605542066@163.com

WMO Secretariat

Capacity Development Division

Email: tra@wmo.int

Local Host at NUIST

WMO RTC Nanjing, NUIST

Email: rtc@nuist.edu.cn