**Memorandum of Understanding**

**between**

**the -----**

**and**

**the World Meteorological Organization**

**concerning the Hosting of**

**a WMO Regional Training Centre**

WHEREAS the Executive Council (hereinafter referred to as “EC”) of the World Meteorological Organization (hereinafter referred to as “WMO”) approved and adopted the criteria for the designation of a WMO Regional Training Centre (hereinafter referred to as “RTC”);

WHEREAS the Permanent Representative of ---- (hereinafter referred to as “----”) with WMO and the WMO Regional Association VI (hereinafter referred to as the “Region”), have requested the recognition by the WMO of the ---- (hereinafter also referred to as “----”) as a WMO RTC (hereinafter referred to as the “Centre”) in view of its meeting the required criteria for the designation and reconfirmation of WMO RTCs as described in WMO No. 49, Volume 1, Appendix B;

WHEREAS the EC at its xxth session approved the designation of the ---- as a WMO RTC;

WHEREAS the ---- is the authorized governmental body in ---- which represents ---- in the field of meteorological services;

NOW, THEREFORE --- and the WMO (hereinafter may also be referred to as “Signatory” or jointly as the “Signatories”),

IN A SPIRIT of mutual cooperation;

HAVE REACHED the following understanding:

**Paragraph 1**

***Scope***

This Memorandum of Understanding (MoU) embodies the provisions under which the WMO will designate the Centre as a WMO RTC.

**Paragraph 2**

***Purpose and Functions of the Centre***

1. The Centre will organize and conduct training programmes for the education and training of meteorological and hydrological personnel of Members of WMO.

2. The Centre will organize or host such other training events which are agreed between ---- and WMO as are consistent with the commitments of the Centre.

**Paragraph 3**

***Criteria for designation and reconfirmation***

Criteria for designation and reconfirmation are decided by the EC and documented in WMO No. 49, Volume 1, Appendix B. These criteria are subject to changes by future WMO EC decisions.

**Paragraph 4**

***Commitments of WMO***

The WMO will provide the Centre:

(a) advice on matters pertaining to the purpose and functions of the Centre;

(b) assistance in promoting education and training opportunities offered by the Centre to the international community consistent with the role of the Centre as a WMO RTC;

(c) within budgetary limitations, such assistance as may be required and requested by the Centre and which is consistent with the resolutions and decisions of the World Meteorological Congress (CG), the EC and the financial regulations of the WMO.

(d) guidance on the periodic external review process, as called for by the EC and documented in WMO No. 49, Volume 1, Appendix B.

**Paragraph 5**

***Commitments of ----***

1. The functioning, establishment and maintenance of the Centre in continuing to meet all criteria (see Paragraph 1) will be the responsibility of ----.

2. ---- will ensure that:

(a) there are adequate arrangements for the administration, governance, funding, planning, development and delivery of regional education and training opportunities and self-assessment;

(b) a service arrangement is established, and documentation of working procedures established in this arrangement is provided to the WMO;

(c) the number and entrance qualifications of international students, the scope and level of examinations and assessments, and the competence of its instructors are such as to ensure that the standard of education and training is consistent with the guidance material issued by the WMO (such as WMO No. 1114 and WMO No. 1083);

(d) the graduates are issued with appropriate diplomas or certificates and documentation outlining their qualifications and competencies acquired during their studies;

(e) close cooperation and communication regarding short- and long-term education and training offerings is maintained with WMO Education and Training Office;

(f) when possible, to render favorable support to WMO-sponsored course participants or fellows through reduced or waived tuition fees, low cost accommodation, and other cost-sharing methods;

(g) opportunities are identified and proposed for joint resource mobilization with WMO;

(h) when possible, to cooperate in the translations into ---- of training material provided by WMO. ---- may make use of the translated version ---- of the aforementioned material, reserving the right to reproduce it for use by the Centre and by ----, in printed, electronic or other form, within the stated copyright restrictions of the material;

3. ---- will allow WMO:

(a) to monitor the work and training activities of the Centre;

(b) to examine syllabi and other relevant material with a view to ensuring that the standard of education and training is consistent with the guidance material issued by the WMO.

**Paragraph 6**

***Review and Reconfirmation***

1. The designation of the Centre as a WMO RTC will remain in effect subject to its extension, reconfirmation or withdrawal by the EC or Cg, taking into consideration periodic reviews of the Centre, recommendations by the Region and the views of ----.

2. Under the guidance of the EC, a periodic review of each RTC will be conducted on a cycle occurring nominally every eight years. The EC will consider reconfirmation of an RTC at the session of EC or Cg immediately following the completion of the review of that RTC considering:

(a) the recommendations of the review regarding the RTC’s compliance with the criteria (paragraph 3), including quality of service to WMO Members,

(b) the recommendations of the Region regarding the RTC’s contribution to the training needs of the Region, and

(c) the views of the entity hosting the RTC regarding its interest to continue to serve as an RTC and willingness to redress any issues identified during the review or by the Region.

3. An extension may be granted until the next EC or Cg if issues identified in the review process or by the Region require a further action before a decision can be made.

**Paragraph 7**

***Resolution of Differences***

Any differences that may arise from the interpretation or implementation of this MoU will be resolved through consultation between the Signatories.

**Paragraph 8**

***General Provisions***

1. This MoU will take effect upon signature by both Signatories.

2. This MoU may be modified by mutual written consent of the Signatories. Consultations with regard to any modification of this MoU will be entered into at the request of either Signatory.

3. This MoU may be terminated by either Signatory by official written notice and will terminate sixty (60) days after receipt of such notice, provided all matters relating to any of its provisions are settled within this period. The termination of this MoU releases the Signatories from any further commitment to honour the MoU, but does not affect any commitment of the Signatories under this MoU prior to its termination.

4. The WMO will have the right to withdraw its designation of the Centre upon the non-fulfillment by the other Signatory of the purpose and functions of the Centre, or upon its non-observance of the basic provisions of this MoU, after due consultations between the Signatories.

6. Nothing contained in this MoU will be deemed a waiver of any privilege or immunity that WMO may enjoy.

7. All activities under this MoU will be subject to the availability of ordinary annual funds to both Signatories.

8. This MoU represents the understandings of the Signatories and is not legally binding, nor does it generate obligations under International Law.

Signed in four copies, two in English and two in ----, both texts being equally authentic. In the case of a difference in interpretation, the English shall prevail.

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| --- | --- |
| **For the ----**    **----**  **title**  **Permanent Representative of the ----**  **At Madrid,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **For the World Meteorological**  **Organization**  **Petteri Taalas**  **Secretary-General**  **Geneva, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |