**Reunión de Directores de CRF Noviembre 2018**

**“Countdown to successful collaboration”: A high-level structure and agenda for the meeting**

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| **10** | 10 Regional Training Center Components: SENAHMI Peru, UNALM Peru, SMN Argentina, UBA Argentina, FICHE Argentina, CPTEC Brasil, IFSC Brazil, UCR Costa Rica, UCV Venezuela, AEMET Spain  + WMO Education and Training Office and MeteoSwiss |
| What we need to identify. The aims of the meeting. | |
| **9** | 9 Most successful collaborations we have undertaken in recent years. How have we worked together successfully in the past? (Not necessarily involving all institutions, but at least 2) |
| **8** | 8 Benefits from collaboration in these activities. What did we gain by working together? |
| **7** | 7 Challenges we faced in these collaborations. What difficulties did we have to overcome to successfully collaborate? |
| **6** | 6 Greatest strengths of each institution that benefit the región. What do you have to offer the rest of the group? Where can you offer leadership? |
| **5** | 5 Needs you have that the rest of the group might be able to provide. What do you need from us to achieve even more? |
| **4** | 4 Most critical regional training needs from your perspective, considering sources shared in the meeting. |
| **3** | 3 Most most critical needs we agree to work to address via collaborative initiatives. After comparing the needs identified, which of these are best opportunties for collaborative action? |
| **2** | 2 Goals for each of these consensus projects. What are the high-level goals to be achieved by the initiatives? |
| **1** | 1 Institution that agrees to take on a coordinating role for each initiative. Which institution agrees to be the project lead? |

Detailed Agenda

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| **Day 1** |
| **Morning: Who we are, how we collaborate now**  A. **Getting to know one another**: 5 minutes each to explain the work of our institution and our role within it. (1 Hour)  B. **9** ways we have already been collaborating. At least nine successful collaborations between us (at least 2 institutions) in recent years that show how have we worked together successfully in the past.  C. **8** benefits we derived from collaboration in these activities. What did we gain by working together?  D. **7** challenges we faced in these collaborations. What difficulties did we have to overcome to successfully collaborate?  E. **Interlude**: Roles and responsibilities of RTCs. WMO Global Campus. Other existing opportunities for collaboration, examples from other regions and international groups. |
| **Afternoon: Who we are, strengths and needs**  F. **6** Greatest strengths of each institution that benefits the región. What do you have to offer the rest of the group? What expertise should we count on?  G. **5** Needs we have as institutions that the rest of the group might be able to help address. What do you need from us to achieve even more?  8. **Discussion**: What do we have in common? Where do our needs and strengths match or complement one another? |

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| **Day 2** |
| **Morning: What are the needs of our regions?**  **A.** **Regional training needs**. Sources of data include:   * WMO emerging priority areas: Evolving roles of NMHSs * Analysis of the RA-III & IV needs assessment, * the Willemstad Declaration of CIHMET * local knowledge   **B.** **4** highest priority needs, from your perspective. Compare and discuss. |
| **Afternoon: Decide where collaboration can meet priorities**  **C.** **Identify opportunities for collaboration** in the priority áreas. How can we bring our resources together for collaboration.  **D.** **3** consensus needs that we can collaborate on. Which areas can we agree upon to begin developing plans? (There may be more than 3, but we need narrow down to about 3 for the purposes of the meeting)  **E.** **Interlude**: Consider modes of training delivery. What experiences to we have? Planning a training initiative. Share and agree upon a template for planning and communicating to the RA-III meeting. |

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| **Day 3** |
| **Morning: Planning**  **A. 2** high-level goals for the chosen training initiatives. (Does not have to be a course)  **B.** **Begin planning** and implementation in small groups, including evaluation and reporting.  **C. 1** institution agrees to take a coordinating role for the initiative. |
| **Afternoon: Sharing plans and planning future collaboration**  **D.** Share, discuss and **finalize proposals**.  **E.** **Map out a general strategy** for meeting priority needs, considering individual and collective strengths, and avoiding duplication of effort.  **F.** **Discuss and agree upon a Declaration** and plans for ongoing mechanisms for RTC coordination and reporting. How else can we collaborate? |